

**The Burton Art Gallery & Museum**  
**The annual Open Christmas exhibition**  
4<sup>th</sup> December – 31<sup>st</sup> December 2021  
**Promoted by the Friends of The Burton Art Gallery & Museum**

**CONDITIONS OF ENTRY**

- 1 Work shall be submitted for selection on Saturday 27<sup>th</sup> November and on Sunday 28<sup>th</sup> November 2021, between 11am and 4pm.
- 2 There will be a non refundable entry fee for each work submitted. Friends' members: £4 per work; Non-members: £7 per work. Cheques should be made payable to: **Friends of the Burton Art Gallery**
- 3 Up to 4 works may be submitted: paintings, ceramics, textiles, graphics, original prints, craft and sculpture. **Digital prints are eligible if they demonstrate creative use of digital technology and are not reproduction prints.**
- 4 Works must not have been previously displayed at an exhibition in the Burton. Original works only – copies of well-known art will not be accepted.
- 5 All works go before a selection panel, whose decision is final.
- 6 With the exception of unframed canvases all 2 dimensional work must be framed. Works must **not** exceed 30"/76mm on the longest side.
- 7 All work must bear a label on the reverse side, with the **TITLE** of the work, **NAME** and **ADDRESS** of the **ARTIST**, and the **PRICE**. Each entry that requires hanging **must** have hooks, strings or wire attached or be mirror plated.
- 8 The Friends of the Burton Art Gallery & Museum reserve the right to have selected work in reserve for the duration of the exhibition and to alter the hang of the show at any point. Please be aware we cannot guarantee that all reserved work will be part of the final hang.
- 9 Copyright remains with the artist, however, by submitting work and agreeing to the terms and conditions the artist agrees that his/her work can be used for the promotion of the Burton and the Friends of the Burton and its exhibitions in both printed and digital promotion.
- 10 For insurance purposes, all unsold work must be collected on the 3<sup>rd</sup> and 4<sup>th</sup> January. **Works that have not been collected by 5<sup>th</sup> January 2021 will incur a storage charge of £5 per work per week. If any work submitted has not been collected within 2 months after the closing date the Friends of The Burton Art Gallery shall be entitled, without prior notice to the artist, to sell or otherwise dispose of that work.**

**Please Be Aware the Burton Art Gallery will be closed on 1<sup>st</sup> & 2<sup>nd</sup> January**

- 11 A commission of 20% will be deducted from the sale price of all works sold. **Please supply one adhesive address label** for office use when posting cheques.
- 12 Works sold during the exhibition, may be removed by the purchaser, provided the full sale price has been paid. However we strongly recommend to purchasers that the work remains part of the exhibition until it closes.
- 13 **If a third party is collecting work on your behalf, they must bring the artist form/receipt or a letter saying they have permission to collect. Work will not be released without this authority.**
- 14 Works not complying with the Conditions of Entry will not go forward for selection.

- 15 Information regarding work selected for the exhibition will be available from Saturday 4<sup>th</sup> December via The Burton Art Gallery & Museum and the gallery website [www.theburton.org](http://www.theburton.org)
- 16 Artist whose artwork is not selected for display will be contacted by phone or email. Collection for unselected work is Thursday 2<sup>nd</sup> December 2021
- 17 All work must be for sale.
- 18 All **selected** artwork will be insured under the Burton Art Gallery & Museum insurance from the point of selection until 4<sup>th</sup> January 2022. **It is the artist's responsibility to insure work at all other times.**

**The Private View will take place on Friday 3<sup>rd</sup> December 7.00pm**  
**Invitations to the Private View will be available when submitting your work for further information**  
**Please contact the gallery on: 01237 471455**

*Please be aware this is a fund-raising exhibition, promoted by the Friends of The Burton Art Gallery & Museum.  
All proceeds from this exhibition will be used for the continued support and enhancement of  
The Burton Art Gallery & Museum.*



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**Please complete this form when submitting your work**

NAME..... (Please PRINT)

ADDRESS.....

Post Code..... Tel / Mobile No: .....

e-mail address:.....

**TITLE(S) of WORK SUBMITTED (Maximum of 4) and the SALE PRICE (Must include V.A.T)**

1. .... £.....

Medium\*.....

2. .... £.....

Medium.....

3. .... £.....

Medium.....

4. .... £.....

Medium.....

Medium \* = painting (oil, acrylic, gouache, watercolour, etc.), ceramic, sculpture, print, textile.

Signature .....

For office use: **Fee per item is £4 for Friends £7 for non-members.**

**Total £.....**

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**Keep this slip for use when collecting your unsold work**

**Title of work:**

1. ....

£.....

2. ....

£.....

3. ....

£.....

4. ....

£.....

**Signed.....**